
Keilor Park Football Club Inc

Essendon District Football League
Stadium Drive, Keilor Park



Position Description

Junior President

Objectives

- To oversee the growth and development of Junior football across the club
- To oversee the continual focus on family culture within the club.

Responsibilities

- To be the club primary contact for all junior football related matters.
- Chair a Junior Sub-Committee to deliver an exciting and safe environment for children in the community
- Ensure marketing and social event teams are empowered to -
 - Develop community broad marketing campaigns to promote the club
 - Deliver 'come n try' style opportunities for all children across the community
 - Formulate an annual operating plan & budget with club treasurer to support growth initiatives
 - Integrate social events into the club functions calendar that resonate with children and families
- Ensure Football Operations and Development teams are empowered to -
 - Deliver effective & efficient operation of all football matters, so on field performance is maximized at all levels.
 - Recruit and register all coaches & players according to policies and budgets.
 - Plan for and implement programs for the continuous improvement of the playing lists at all levels.
 - Ensure all coaches and trainers are suitably qualified and performing
 - Co-ordinate the use of training facilities including preseason matches
 - Ensure player jumpers, shorts, socks, support staff apparel and trainers medical supplies are available
- Be familiar with the rules & practices of governing bodies.
- Report activities of the portfolio to the membership at the Annual General Meeting.
- Undertake tasks at the request of the President or Executive members.

Relationships

- Reports to the President and Football Executive.
- Liaises with and develops relationships with other local junior clubs.

Accountability

- Is accountable to the President and the Executive Committee.
- Seek ratification from the appropriate Committee member prior to committing the Club to any financial expenditure

Description Review

The job description will be reviewed on an annual basis to ensure that it remains current and practical.