



Smoke Free Policy

The club recognised that passive smoking (inhaling second-hand smoke) is hazardous to health and that non-smokers should be protected from tobacco smoke. Passive smoking can lead to other serious illnesses such as bronchitis, lung cancer, cardiovascular disease, and chest illnesses in children. Accordingly the following policy has been developed by the Keilor Park Football Club to help protect people's health.

The move to go SmokeFree also complements the club's desire to create a healthy family friendly environment. The Keilor Park Football Club believes that such an environment and image will be advantageous in attracting new members and positively promoting the club in the Community. Legislation and the legal duty of care also provide reasons to have a SmokeFree club. Under common law the Keilor Park Football Club has a legal duty of care to ensure that employees, volunteers, players and officials are not exposed to potentially harmful situations. The Occupational Health and Safety Act also stipulates that employees and working volunteers must have a safe environment to work in. Victorian SmokeFree dining legislation also states that enclosed dining areas must be SmokeFree.

New Victorian legislation (Tobacco Amendment Act 2013) also bans smoking within 10 metres of a sporting venue that is an outdoor public place during underage (U18) competitions, training or practice sessions or any break or interval during these underage activities

Who is Affected by the Policy

This policy applies to all members, administrators, officials, coaches, players and visitors of the Keilor Park Football Club.

Designate SmokeFree Areas

The Keilor Park Football Club requires the following areas to be SmokeFree:

- Club and social rooms
- Administration and office areas
- Changing rooms
- Toilet blocks
- Playing areas
- Eating areas
- Near entries and exits of buildings, facilities, and the ground

Behavioural Expectations

The Keilor Park Football Club recognises that role modelling can have a significant impact upon the junior members of the club. Hence, the following individuals and groups are to refrain from smoking while they are acting in an official capacity for the club or while in club uniform:

- Junior Coaches (when coaching or representing the club)
- Trainers (when training players or representing the club)
- Officials (when representing the club)
- Volunteers (when representing the club)

Coaches and trainers will also speak to junior players about the effects of smoking on performance.

Promotion of the Policy

The following mediums will remind patrons about the club's SmokeFree policy:

- Non-smoking signs
- Club correspondence (letters, faxes, e-mails etc.
- Signage

Ashtrays will be removed from the clubrooms to discourage smoking. Cigarette butt bins will be provided outside to encourage smokers to smoke outside.

Non-Compliance Strategy

The following five step non-compliance strategy will be followed if anyone breaches the (name of club)'s SmokeFree policy.

1. Assume that the person is unaware of the SmokeFree policy.
2. A club representative will approach the person breaching the policy and politely ask them to refrain from smoking and remind them about the SmokeFree policy.
3. If the offence continues, then the most senior club representative will verbally warn them again and hand over a formally written letter that outlines the club's policy on smoking. The offending patron must also be made aware that if they don't stop smoking then they will be required to leave the club's facility.
4. If the offence does continue then the patron will be escorted out of the facility by staff and/or a senior club representative.
5. Under no circumstances should the Keilor Park Football Club's SmokeFree policy be breached: No matter who the offender is.

Sale of Tobacco Products

The Keilor Park Football Club will refrain from selling tobacco products.

Policy Review

The policy will be reviewed on an annual basis to ensure that the policy remains current and practical.